1. **HEADINGS:** University of Puerto Rico  
   Rio Piedras Campus  
   College of Humanities  
   Department of English

2. **COURSE TITLE:** Public Speaking

3. **COURSE CODE:** ENGL 3257

4. **CREDIT HOURS:** 45 hours/3 credit hours

5. **PREREQUISITES:** One of the following: INGL 3103-3104 OR INGL 3011-3012 OR Level 5 on the English Placement Test OR Advanced Placement in English.

6. **COURSE DESCRIPTION**

   Students learn a highly valued communication skill: competently and confidently speaking in public. This study of public speaking encompasses both theory and practice, developing a student’s knowledge and ability simultaneously.

7. **COURSE OBJECTIVES**

   By the end of the course, students will:

   1. understand the process and practice of public speaking.
   2. become experienced and skillful with a variety of types of speeches.
   3. gain insight into how (s)he communicates publicly with others.
   4. develop ability to express ideas publicly, with and without preparation.
   5. compose and type an outline for a 2-4 minute Speech of Self-introduction and orally deliver that speech to the class.
   6. compose an outline for a 1-3 minute Impromptu Speech with main points and logical support on a topic selected 3 minutes beforehand and orally deliver that speech to the class.
   7. compose and type an outline for a 4-7 minute Demonstration Speech on an appropriate topic and orally deliver that speech to the class while using visual aids.
   8. compose and type an outline with at least 6 academic research sources using APA or appropriate style format for a 4-7 minute Debate Speech and orally deliver that speech to the class using visual aids.
   9. compose and prepare a special occasion speech and deliver that speech to the class.
   10. participate constructively, regularly, and cooperatively in all class, group, and paired discussions and activities.
2. display improved listening skills.
3. analyze audiences effectively.
4. analyze arguments and persuasive appeals.
5. use appropriate language.

8. COURSE OUTLINE

<table>
<thead>
<tr>
<th>Topic</th>
<th>Time</th>
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<tbody>
<tr>
<td>1. The process and practice of developing and delivering speeches</td>
<td>24 hours</td>
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<tr>
<td>2. Student speeches</td>
<td>21 hours</td>
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<tr>
<td>Total</td>
<td>45 hours/3 credits</td>
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9. TEACHING STRATEGIES

This course will include lectures and skill development (60%) to be applied to speeches, both as presenter and audience member (40%). Los estudiantes que reciban servicios de Rehabilitación Vocacional deben comunicarse con la profesora al inicio del semestre para planificar el acomodo razonable y equipo asistivo necesario conforme a las recomendaciones de la Oficina de Asuntos para las Personas con Impedimento (OAPI) del Decanato de Estudiantes. También aquellos estudiantes con necesidades especiales que requieren de algún tipo de asistencia o acomodo deben comunicarse con la profesora.

10. RESOURCES AND EQUIPMENT REQUIRED

Use of presentation aids as determined by each student speaker for each speech.

11. METHODS OF EVALUATION

Speech of self-introduction 5%
Impromptu speech 5%
Informative speech 25%
Persuasive speech 30%
Entertaining speech 30%
Listening skills/involvement as audience member 5%

Evaluación diferenciada a estudiantes con necesidades especiales.

12. GRADING SYSTEM

The following grades will be used for this course: A, B, C, D, F.

13. BIBLIOGRAPHY


