

# **Analucia dos Santos**

[Analucia.dos@upr.edu](mailto:Analucia.dos@upr.edu)

## **Background**

### *Summary:*

Education Specialties: Portuguese Teacher, Training Teachers in Virtual Class, Classes Quality control for teachers, English and Portuguese Services.

Experienced professional in the areas of training and teaching. Also experience on sales, customer service, marketing support, promotions and procurement & logistics.

Fluent in Spanish, Portuguese & English with work experience in Brazil, Puerto Rico and USA.

### *Experience:*

#### **Portuguese Teacher Assistant**

##### **Universidad de Puerto Rico**

August 2015 – in progress

#### **Portuguese Teacher**

##### **Universidad del Sagrado Corazón**

June 2015 – in progress

#### **Supervisor of Operations**

##### **Edusoft Brasil/ Global 1080 do Brasil**

2010 – 2015

#### **E-Learning Consultant**

##### **Cae Computer Aided - USA, Corp. - Miami**

2009 – 2010

#### **English Teacher – High School**

##### **Escola Estadual de 1º e 2º Graus Jocila**

Year 1989 – night

#### **English Teacher – Elementary**

##### **Colégio Integrado de Guarulhos**

Year 1987

#### **Pre School Teacher**

##### **Escola Particular**

Year 1986

## *Education*

### **Nova Southeastern University**

English Language certification course, English Language

2003 – 2004

### **Universidad de Puerto Rico**

Spanish Language certification course, Spanish Language

1999 – 3 months

### **Universidade de Guarulhos**

Bachelor of Arts, Languages & Literature (Major in English & Portuguese)

1987 – 1991

### **Escola Estadual de 1º e 2º Graus Homero Rubens de Sá**

High School with specialization in Education (Magistério)

1983 a 1986

Extra Courses:

### **Art & Museum History Guide**

Museo de Arte de Puerto Rico

2008